



Mountain United Soccer Association

Policy and Procedure Manual

How to use this manual: Each Topic is in Alphabetical Order.

CLUB PROFILE: The Mountain United Soccer Association (MUSA) was formed in 1988 to provide an opportunity for all youth to play soccer in the North Georgia Mountains from age 4-19. The club is affiliated with the Georgia State Soccer Association and Georgia Youth Soccer Association.

COACHING: All coaches must be certified within 1 year of coaching or will be ineligible to coach. (ebm082000)
ALL coaches must complete a coaches/volunteer application prior to coaching and may be asked to update the request at the discretion of the league administration. FAILURE TO DO SO WILL RESULT IN FORFEITURE OF THE RIGHT TO COACH. All applications are subject to random background checks. (ebm063000)

Field Equipment: DO NOT HANG ON GOALS. Anyone found to be hanging on goals might be immediately suspended. DO NOT practice with goals that are not anchored down. Anyone purposefully damaging any field equipment will be prosecuted and face suspension.

FUND RAISING: The league should have a fund raising event annually. Any team that raises funds must adhere to the following: (a) approval from league administration (b) an outline of the fund raiser must be provided (c) all funds from the fund raiser are to be turned in to MUSA with an accurate income/expense report (d) 10% of the proceeds are to be deposited in the "general fund" of MUSA. No one can use the name of the Association to conduct or represent a fund raising event without permission.

GAME CARD: Game cards are to be used at all games and submitted to the referee prior to each match indicating name and number of each player coach(s) names, date, time, place etc.

HOUSE RULES

SPEAK FOR YOURSELF

LISTEN TO OTHERS... THEN THEY MAY LISTEN TO YOU

AVOID PUT DOWNS,,,,, WHO NEEDS THEM

TAKE CHARGE OF YOURSELF... YOU ARE RESPONSIBLE FOR
YOU

SHOW RESPECT....EVERYONE IS IMPORTANT

CLEAN UP.... ALWAYS CLEAN UP YOUR LITTER

ACT RESPECTABLE.. REMEMBER, YOU REPRESENT YOURSELF, THE TEAM AND
THE ORGANIZATION

WIN OR LOSE... BE A GOOD SPORT

MEDICAL RELEASE FORMS: These are not required but recommended.

MEMBERSHIP: Membership is acquired by completing and returning a registration form with the appropriate fee. Registration dates are announced and published. Membership is for the term of each playing season (Spring or Fall) You must re-register each season for membership privileges. Members rights and privileges can be revoked for disciplinary actions.

NO SHOWS: No shows should be reported to the league administration immediately. ANY FINES ASSOCIATED WITH A NO SHOW WILL BE ASSESSED TO THE TEAM AND ALSO MAY RESULT IN THE FORFEITURE OF NEXT GAME. TEAM AND COACH MAY ALSO FACE SUSPENSION. Traveling teams must show to their away games. The Board has the right to deny any coach the right to coach if they are considered to be guilty of a "no show" or refuse to take the minimum number of players required to play the game. (ebm092000)

Organization: A Board of Directors governs MUSA, which meets in accordance with the by-laws of the Association. 501c3 Corporation; Mountain United Soccer Association, Inc.
P.O. Box 1862, Blairsville, Ga. 30514

Parents Role

Provide Transportation

Remain positive at all times

Dwell on accomplishments and effort

Ensure that your player is properly equipped at all practices and games

Most of all...please allow your child to be a child

If you have a grievance, it should never take place around the children

Watch siblings at practices and games

Do not show disrespect to the referee

PETS: PETS ARE NOT ALLOWED AT THE SOCCER PARK



✦

Player's Code

Play the games using good sportsmanship

Be generous when you win

Be graceful when you lose

Always be fair

Obey the Laws of the Game

Work for the good of your team

Accept decisions of the officials

Believe in honesty of your opponents

Conduct yourself with honesty and dignity

MAKE SURE YOU GO TO ALL GAMES

Never leave a practice without telling your coach

Never hang on goals or other equipment

PLAYER PASS: Each registered player is issued a player pass. TEAMS INTERSCHEDULING WITH OTHER LEAGUES ARE REQUIRED TO HAVE A PLAYER PASS AS F 2-1-05. Teams are required to have the passes on hand at the games at all time. A player picture must be affixed to the pass.

PLAYERS RIGHTS

The Right to decide to participate in soccer

The right to play in every game at least ½ of each half.

The right to be taught the fundamentals

The right to participate in a safe and healthy environment

The right to have fun

PLAYING SEASON: Fall and Spring. Age classification is determined as of August 1 prior to the Fall season and the player uses that age as his/her age for the following Spring season.

PRACTICE TIMES: U4 through U12 - 2 1 hour practices per week. U14 and above 2-1/2 hour practices per week.

PROOF OF AGE: Proof of age must be presented if deemed necessary by the league administration. A player can not play below his/her age group. A player can play in an age group 2 years above his/her age group.

PROTEST AND GRIEVANCES: You must file a protest or grievance within 48 hours including postmark. A \$50 fee must be submitted which is refundable if the grievance or protest is upheld.

PURPOSE OF MANUAL: To offer guidelines and inform members of basic information, policies and procedures. This information may not be fully inclusive but is intended to be a guide. This document may be updated periodically by the Board of Directors or its designee.

REGISTRATION: Registration forms are required to be filled out, and signed by Parent or Guardian Payment must accompany form or form may be returned or held. Financial hardship cases can be submitted to the Board. (ebm021700) If you wish to be with a particular team, indicate the coach's name on the form. TEAM NAMES ARE NOT ACCEPTABLE. If you want to return to the same coach you must have your form in by the established date. After that date, new and returning players will be placed based on the date received, then request. COACHES' NAME MUST BE ON THE FORM IF YOU ARE REQUESTING A PARTICULAR COACH. Every effort is made to place the player on requested team but not guaranteed.

RULES AND REGULATIONS: Georgia Youth Soccer "Rules and Regulations" are applicable. League modification may apply

SCHEDULE CHANGES: Schedule changes should not be made. Prior to the season, each coach can submit scheduling request. These will be met if possible. EVERY COACH SHOULD CALL THEIR VISITING TEAM AT LEAST 72 HOURS PRIOR TO THE GAME TO CONFIRM TIME PLACE, UNIFORM COLORS ETC. IF YOU ARE THE VISITING COACH AND YOU HAVE NOT HEARD FROM THE HOME TEAM COACH, IT IS HIGHLY RECOMMENDED THAT YOU CALL THE HOME TEAM COACH. THIS IS ESPECIALLY APPROPRIATE WHERE TRAVEL IS CONCERNED.

SPONSOR INFORMATION

TEAM SPONSORSHIP: Sponsors are necessary for our success.

U6 and U8 Sponsors are \$90. This covers a tee-shirt jersey and remain with the players after each season. Player name cost is not covered. A maximum of 2 coach's tee shirts are included.

U10 and above. Any uniform that a sponsor provides belongs to MUSA and must be returned after the playing season. No player may re-register until uniform(s) are returned. MUSA will negotiate the terms of the sponsorship.

SIGN SPONSORSHIP: Sign sponsors are \$200 annually displayed at Elan Soccer Park.

Family sign sponsors are \$125 annually (ebm120899)

TEAMS:

RECREATION TEAMS: U4, U6, U8, U10, U12, U14, U16

CLASSIC and PREMIER TEAMS: U10, U11, U12, U13, U14, U15, U16, U17

GEORGIA JUNIOR: U19

Coed teams can be formed at the discretion of the league administration.

HOME TEAM: Must change jersey if colors are close and or if the referee deems it necessary.

Home team is responsible to contact visitor to confirm game and is also responsible for supplying a properly inflated official game ball(s)..

TEAM SIZE: G.S.S.A. Team sizes are recommended. MUSA league recommendation is 3 above the number that play on the field.

TEAM ASSIGNMENT: Teams are formed by parent request on a first come basis. Returning players to a coach have the first right to return to that team within a deadline date established.

Select Team i.e. Classic must be done through the League Registrar Only. Team Declaration Forms for these teams can not be submitted after the established deadline due to inter-league scheduling.

Recreation Teams that inter-schedule must also meet the date deadlines.

TOURNAMENTS: Tournaments are allowed. Any registered team can participate. MUSA does not cover any tournament expenses. The league may pay state tournament fees if approved by the league administration each year. Birth Certificates, Medical Release forms and other information may be required.

TRANSFERS: Once a player is assigned to a team, the player cannot transfer unless a player transfer form is completed by the league administration granting the transfer.

UNIFORMS: "See Sponsor Information". All uniforms must have affixed the "Mountain United Soccer Association" Logo.

VOLUNTEERS: Volunteers are vital to the success of the program. If you are interested in volunteering contact the Association.

